

Employment Expenses Checklist



General Information

Please use this checklist ONLY if you have received a signed form T2200 "Declaration of Conditions of Employment" from your employer. Please include form T2200 with your tax documents.

We do not need to see your receipts, however you must keep them in case the CRA asks to see them.

Expenses

Accounting and legal fees	\$ _____
Advertising and promotion	_____
Food, beverages and entertainment expenses	_____
Lodging	_____
Parking	_____
Supplies (postage, stationery, etc.)	_____
Tradesperson's tools expenses	_____
Apprentice mechanic tools expenses	_____
Musical instrument expenses	_____
Artists' employment expenses	_____
Other (describe) _____	_____

For automobile expenses, please see the checklist under Resources on our website.

For workspace in the home, please see the checklist under Resources on our website.

Capital Assets Purchased (threshold: cost > \$500)

Musical instruments (if you are an employed musician) _____